



REQUEST FOR UPDATED BAPTISMAL CERTIFICATE

For the reason of confidentiality, certificates of Baptism will only be issued to the requesting adult or if they are the parents of a minor needing a certificate.

*You may issue a letter of authorization if you can't pick-up. You will be notified by email when you can pick-up your certificate. **Please scan and send a copy of this form and any valid ID to confirm identity.***

BAPTIZED PERSON:

Last Name: _____ First Name: _____ Middle Name: _____

Phone number: _____ Email: _____ Date of Birth: _____

FATHER:

Last Name: _____ First Name: _____ Middle Name: _____

Religious Denomination: _____

MOTHER (MAIDEN NAME):

Last Name: _____ First Name: _____ Middle Name: _____

Religious Denomination: _____

The Updated Baptismal Certificate shows all the sacraments received (except for First Holy Communion). To update you record we need to also know the following:

Were you Confirmed: Yes/No **Parish:** _____

Were you married in Catholic Church: Yes/No **Parish:** _____

Officiating Priest: _____ **Complete legal name of spouse:** _____

If you have a copy of your Confirmation Certificate as well as your Marriage license attach it as well.

REASON FOR REQUEST:

☐ Proof of birth ☐ Sponsor/Witness for the Sacraments

☐ Marriage ☐ Register child in Catholic School

Other: _____

I, _____ certify that the following information is true and correct.

Signature: _____ Date: _____

Certificates are usually prepared on **Thursdays** and are available the next day. Don't just show-up and expect to get it on that day. A donation of **\$10.00** will be appreciated. It will go towards our Building Maintenance Fund. Thank you.

OFFICE USE ONLY:

Claimed by: _____ **Date:** _____

Donation: _____ **Received by:** _____