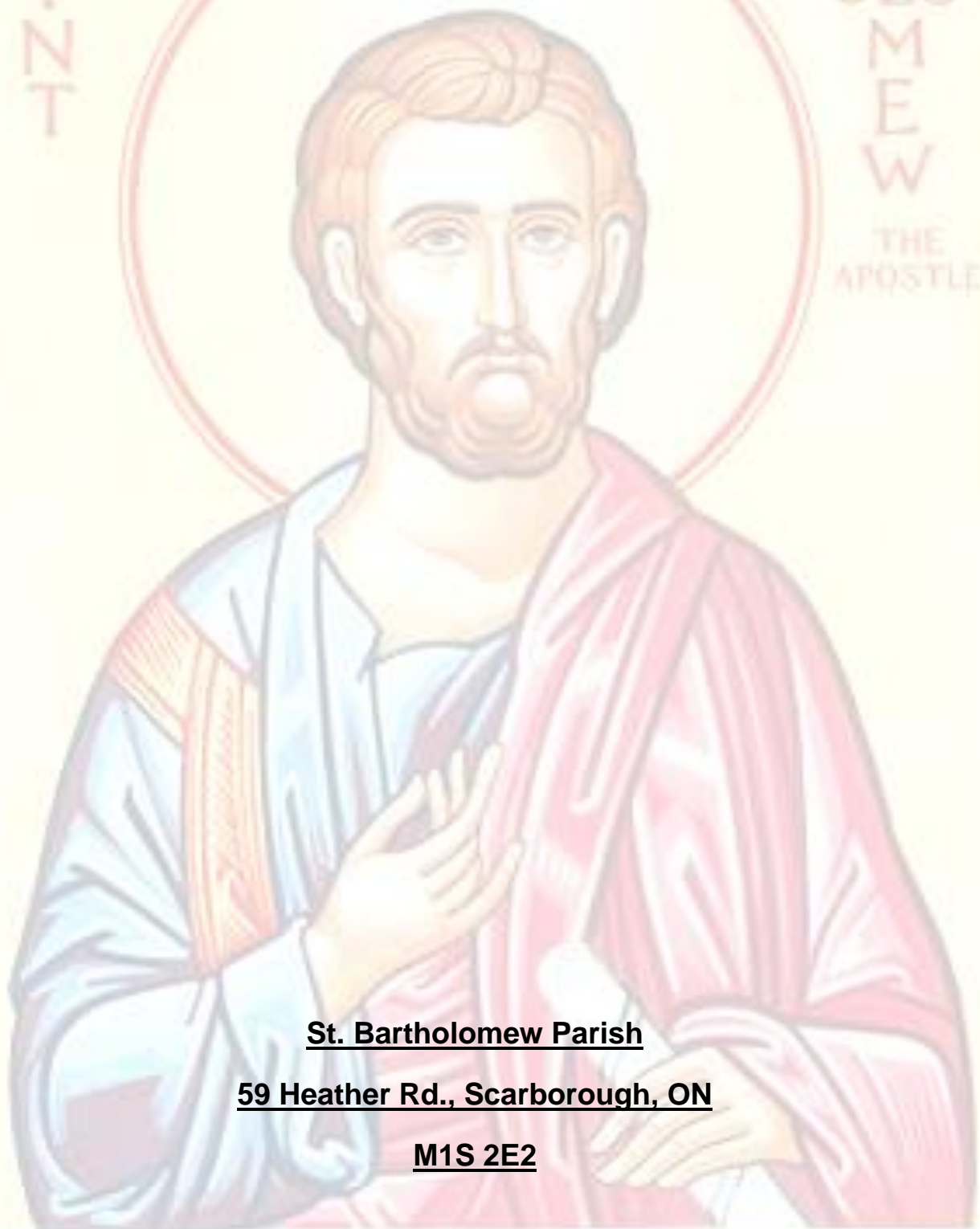


# MASS INTENTION GUIDELINES

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St. Bartholomew Parish

59 Heather Rd., Scarborough, ON

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## MASS INTENTION GUIDELINES

### • **Mass Intentions.**

- ❖ In our parish there are many requests for scheduling Mass intentions.  
Canon Law requires that only one intention be taken per Mass.
- ❖ However, our parish (St. Bartholomew Parish) has been taking multiple intentions as per canonical and pastoral dispensation granted by the Archbishop of the Archdiocese of Toronto every Saturday at 9am. .
- ❖ Observe the norms of Canon Law, which is expected of every parish. The following policies are now being implemented in order to accommodate the numerous Mass requests in a reasonable and fair manner.

In order to give the opportunity for all parishioners to schedule a Mass intention for their loved ones and to accommodate recently deceased individuals

- ❖ We accept Announced and Unannounced Mass Intentions.
  - A. One Announced Intention will be taken per Public Mass, published in the bulletin & website and read out loud during the Universal Prayers (prayers of the faithful).**
  - B. Unannounced Intentions** may be requested which are not said at a public Mass. It won't be in the bulletin nor published on the website. **These intentions will be offered privately.**

## • Guidelines for Mass Intentions

1. Universal Church discipline as contained in canons 945 – 958 of the 1983 Code of Canon Law strictly regulates the offerings made for the celebration of Mass.
2. A Mass intention may be requested for a Mass for: a deceased loved one; a living person who is sick or suffering; a living person who is celebrating a birthday, anniversary or other special moment in their life; in thanksgiving to God (including the Lord Jesus or the Holy Spirit); in thanksgiving for a prayer from a Blessed or a Saint; or for a prayer intention (so long as the intention does not contradict Church teaching).
3. **A Mass intention may not be requested for a prayer intention that contradicts Catholic moral doctrine.**
4. Lengthy intention listings cannot be published in the Bulletin and must be edited for the sake of brevity. Since the purpose of publishing the intention in the Bulletin is to notify the family and friends of the intention, we suggest the omission of middle initials, titles, etc. **Each intention is limited to either an individual, two names (husband & wife only) or one group (family example Deceased members of Doe family).** *Please be sure to indicate if the person for whom the Mass is requested is living or dead.*
5. **Additional Unannounced Masses may be requested;** however, they will be said privately by our parish priests on their days off, at a concelebrated Mass, in private nursing home Masses, when they are away on retreat, etc. These unannounced Masses will be said within the calendar year.

**6. Requests will be honored on a first-come, first serve basis in the order in which the request is received at the Parish Office.**

**7. A \$20 or more stipend for announced Mass Intention & \$10 for unannounced Mass Intention, as determined by diocesan policy, is to accompany each Mass request. **Intentions will not be recorded until the stipend is received.** Canon Law requires that all stipends taken for Mass Intentions be said for the intention as designated.**

### **PLEASE NOTE**

8. Mass intentions may be requested for Sundays, most holiday and weekdays throughout the year.

**Mass intentions cannot be scheduled for:**

**Holy Thursday, Good Friday, Easter Vigil, or All Saints Day, All Souls Day (November 2) and the Feast of the Parish patron St. Bartholomew [August 21], Christmas & New Year etc. There are other dates that will be scheduled or blocked upon the discretion of the pastor.**

**One Mass every Sunday and on Holy Days of Obligation** must be scheduled for the intentions of our parishioners known as **M.P.P (MISSAE PRO POPULO or MASS FOR THE PEOPLE)** as required by Canon Law. Take note that Sunday Mass includes the 5pm Mass on Saturday.

**9. Announced Mass** requests will be granted as close to the requested date and time as possible. If it is not possible to comply with the primary request, the next closest date and time will be scheduled.

**Unannounced Masses** will be said in the order they are received but will take into consideration the nature of the request such as for someone who is facing a sudden gravity of illness, crisis for which immediate pray is needed. These will be determined by the discretion of the parish priests.

10. The schedule of Mass intentions is subject to change according to the Mass schedule and there is no promise that they will be said on the scheduled day due to priest illness, schedule change, diocesan obligation, etc. Attempt will be made to contact the concerned parties ahead of time, but that is not always possible.

11. **Masses can be booked in person at our parish office on weekdays or via ministry of hospitality volunteers on the weekends. We don't accept reservations for Mass Intentions.**

12. **Mass Intentions donation/s is/are not is not included in the tax receipt.**

13. **It is advisable that you book your intentions a year in advance. Usually the liturgical calendar (Mass Intention Book) is available mid-October. Notices in the bulletin, website as well as in pastor's announcements are given once we start accepting Mass Intention booking for the following year.**

All donations are reported and audited by the Archdiocese of Toronto twice a year.

2/16/2023 FZS